



Traders & Retailers Module – Tamil Nadu Single Window Portal

Tamil Nadu Single Window Portal (TNSWP) is a one-stop platform that enables investors and businesses to obtain all required approvals, clearances, and No Objection Certificates (NOCs) electronically in a time-bound manner.

The Traders and Retailers Module on the portal brings together a curated list of 22 key registrations and approvals required for traders and retailers to establish and operate their businesses. These include services such as Shops and Establishments Registration and Local Body Trade Licenses, among others.

To further ease the process, the module introduces a simplified Common Application Form that allows applicants to submit information once and apply for multiple clearances through a streamlined interface.

The module is hosted within TNSWP: <https://tnswp.com>



List of Services in the Traders & Retailers Module of TNSWP:

S.no	Service	Department
1.	Trade License	. Greater Chennai Corporation (GCC) . Commissionerate of Municipal Administration (CMA)



S.no	Service	Department
		- Directorate of Town Panchayats (DTP) - Directorate of Rural Development (DRD)
2.	Registration Under Tamil Nadu Shops and Establishment Act, 1947	Commissionerate of Labour
3.	Registration under Tamil Nadu Catering Establishment Act, 1958	Commissionerate of Labour
4.	Packer Registration under Legal Metrology (Packaged Commodities) Rules 2011	Commissionerate of Labour
5.	Importer Registration under Legal Metrology (Packaged Commodities) Rules 2011	Commissionerate of Labour
6.	Verification and Stamping under Legal Metrology Act, 2009	Commissionerate of Labour
7.	License to Sell, Stock or Exhibit or offer for Sale or Distribute Allopathic Drugs	Food Safety and Drug Administration
8.	Application for Change in Constitution - Allopathic Drugs Sale Licence	Food Safety and Drug Administration
9.	Application for Change of Premises - Allopathic Drugs Sale Licence	Food Safety and Drug Administration
10.	Application for Minor changes in Allopathic Drugs Sales Licence	Food Safety and Drug Administration



S.no	Service	Department
11.	Change of Technical Staff - Allopathic Drug Sale Licence	Food Safety and Drug Administration
12.	No Objection Certificate for Multi Storied Buildings	Tamil Nadu Fire and Rescue Services
13.	No Objection Certificate for Non- Multi Storied Buildings	Tamil Nadu Fire and Rescue Services
14.	Fire License for Multi Storied Buildings	Tamil Nadu Fire and Rescue Services
15.	Fire License for Non-Multi Storey Building	Tamil Nadu Fire and Rescue Services
16.	Low Tension Power Connection – Commercial	Tamil Nadu Generation and Distribution Corporation
17.	Water Supply for Connection for Commercial Establishments	i. Chennai Metropolitan Water Supply and Sewerage Board ii. Commissionerate of Municipal Administration iii. Directorate of Town Panchayats iv. Directorate of Rural Development
18.	Permission to Erect a Lift	Tamil Nadu Electrical Inspectorate
19.	Permission to Operate a Lift	Tamil Nadu Electrical Inspectorate
20.	Registration/License for a Food Business*	Food Safety Standards Authority of India, Govt. of India
21.	Udyam Registration*	Ministry of Micro Small and Medium Enterprises, Govt. of India
22.	GST Registration*	Department of Revenue, Ministry of Commerce, Govt. of India